



LOGISTICS NOTE

PALU 2022 ANNUAL CONFERENCE AND TRIANNUAL GENERAL MEETING TO BE HELD ON 27th TO 30 TH JUNE 2022 AT ARUSHA, TANZANIA

Dear Esteemed Participant,
The Pan African Lawyers Union welcomes you to Arusha for its Annual conference and Tri-Annual General Meeting.

Please find some information and tips below for your information:

1.0 CONFERENCE VENUE:

The Annual Conference will take place at the [Mount Meru Hotel](#) in Arusha. It is an oasis of tranquillity on Tanzania's gateway to major tourist destinations regardless of the season. The hotel comprises of 178 guest rooms and suites, 2 restaurants, 2 bars, 24-hour in-room dining service, an outdoor swimming pool and a well-equipped gymnasium. Mount Meru Hotel provides the perfect venue for meetings and events with more than 1500 sqm of meeting and banquet space, perfect for seminars, large conferences, cocktail events and corporate dinners, an ideal mix of categories to meet the needs of corporate and MICE visitors to the country.

Address:

Mt Meru Hotel,
Arusha-Taveta Road,
Sekei Area, Arusha, 2673,
The United Republic of Tanzania.

Contacts:

Telephone: +255 27 297 0256
+255 27 297 0266
Fax: +255 27 297 0267
Email: info@mountmeruhotel.co.tz



2.0 VISA

2.1. *Visa-free entry*

The United Republic of Tanzania, grants visa-free entry, to nationals of certain countries. To find out if you qualify for visa-free entry, please check the government's list, [HERE](#).

2.2. *Ordinary visas*

If you do not qualify for visa-free entry into Tanzania, you would have to optain an ordinary visa



(Single Entry visa). This visa is granted to foreign nationals for the purposes of tourism, leisure, attending conferences, humanitarian and charity activities, family visit, health treatment or any other purpose as may be determined by the issuing authority. Its validity does not exceed 90 days for a single entry.

An application for an Ordinary Visa should be accompanied by the following;

- Copy of the applicant's valid passport (biographic data page);
- Return flight ticket;
- Duly completed declaration form
- 50 USD visa fee.

For further information please click [HERE](#)

Although the Ordinary visas can be gotten on arrival, we recommend obtaining one, online, prior to your departure. This is to avoid the visa processing queues, at the airport.

For online applications please click [HERE](#).



2.3. Referral visas

Tanzania has a total of 28 countries whose nationals require referral visas, that is, countries whose nationals may not obtain visa on arrival. For a list of Countries whose nationals require a referral visa, please click [HERE](#).

An application for a Referral visa should be accompanied by the following:

- A covering letter from a legally registered Institution/ Company if the visit is official(PALU will provide this document);
- Applicant Valid copy of Passport;
- Applicant Passport size photo;
- Copy of the host institution/Company registration documents, like Certificate of Incorporation, TIN, Business License, etc (PALU will provide this document to you);
- Filled-in Security Bond (T.I.F 12) (PALU will provide this document)
- Respective Visa fee

We recommend beginning this process as soon as possible. If you require assistance, with this process, including the documents which PALU will provide, please send an email to, secretariat@lawyersofafrica.org,

To begin the process of applying for a referral visa, please click [HERE](#)



3.0. LOCAL TRANSFERS, ACCOMMODATION, MEALS AND OTHER INCIDENTALS

The Conference Registration Fee includes tea breaks and lunch during the conference days, conference materials and the Opening Ceremony. Buses will be assigned to transport sponsored participants accommodated in other hotels, to the conference. Further information on pickup points will be provided in due course.

3.1. Airport Transfers

From Kilimanjaro International Airport (KIA) to Arusha City centre, airport transfers cost about 50 USD.

You can make your own transfer arrangements, prior to arrival, by emailing serenacarhire@habari.co.tz or telephone +255767080222.

Alternatively, you can use the taxi options at the airport, upon arrival.



3.2. Accommodation

Sponsored Participants - Rooms have been confirmed and booked at the Mount Meru Hotel, inclusive of breakfast.

Self-sponsoring participants: Please find below the discounted rates we have negotiated with several hotels as shown in the table below:-





Gran Melia, Arusha	
Single	\$ 228.80
Double	\$ 295.80

African Tulip	
Single	\$ 170.00
Double	\$ 220.00

Four Points by Sheraton, Arusha	
Single	\$ 133.00
Double	\$ 165.00

Mt Meru Hotel, Arusha	
Single	\$ 131.50
Double	\$ 165.00

Kibo Palace, Arusha	
Single	\$ 127.00
Double	\$ 150.00

Palace Hotel, Arusha	
Single	\$ 120.00
Double	\$ 170.00

Gold Crest, Arusha	
Single	\$ 100.00
Double	\$ 135.00

If you would like assistance in booking your accommodation, you can contact: Ernest Irafay by emailing marketing@tanzaniaparks.com or info@tanzaniaparks.com and telephone: **+255784666270**.

You are also free to contact any of the hotels in the city directly, and make your own arrangements

3.3. Meals

- **Meals** - Breakfast is included in your room rate.
- All Participants - Lunch and tea will be available for all participants during the days of the Conference at the venue.
- **Extras:** please be advised that PALU will not be paying for any extra costs incurred by any participants. Extra costs may include but are not limited to alcoholic beverages, telephone calls, laundry, mini-bar, tips, local travel for personal use or any damage to the hotel.





3.0 LANGUAGE

The working languages of the meeting will be English and French with Simultaneous interpretation provided. All working documents will be in English and French.

4.0 HEALTH

5.1. Yellow Fever Vaccination

All visitors coming to the United Republic of Tanzania should be in possession of a valid yellow fever vaccination certificate.

5.2. COVID-19 Requirement

All international passengers to Tanzania must complete an online [Health Survey](#) within 24 hours of arrival.

Fully vaccinated passengers are exempt from pre-departure testing requirements. Passengers will be required to present a valid vaccination certificate with a QR code for verification upon arrival. The only acceptable vaccines are those approved by the [Ministry of Health of Tanzania](#) and the WHO.

Passengers who are not fully vaccinated, or unvaccinated and those not eligible for vaccination due to their country's policy, will be required to present a negative Covid 19 RT PCR (Real-Time Polymerase Chain Reaction) or NAATs (Nucleic Acid Amplification Tests) certificate with a QR code obtained within 72 hours before departure.





Passengers arriving from certain countries experiencing variants of interest and high Covid-19 case numbers are obliged to take a rapid antigen test on arrival in Tanzania, at their own expense (USD 10 for Tanzania Mainland). If found positive, they will be tested with RT PCR for confirmation and will be required to self-isolate. The list of countries for which rapid antigen testing is required can be found [HERE](#). Further details on rapid antigen testing requirements, including advance online booking, can be found in the Tanzanian government's travel guide [HERE](#).

Further information on both Health Surveys is provided in the Tanzanian government's travel guide [HERE](#)

5.0 WEATHER

The temperatures in Arusha in June range from 18°C to 28°C. The weather will be cool with rain but can get chilly at night. We strongly suggest you carry appropriate clothing. For more information, click [HERE](#).

6.0 CURRENCY

The currency of Tanzania is known as the Tanzanian Shilling (TZS or TSH). Most hotels will exchange US dollars, Euros and British Pounds for Tanzanian Shillings. Other currencies, such as Canadian or Australian dollars, may be accepted but at rates far below the going rate. ATMs are mostly located in the city centre. Credit Cards can only be used in large hotels, resorts, and with certain travel agents.

The exchange rate is about USD \$ 1 - 2300 TZS.

7.0 ELECTRICITY VOLTAGE

Tanzania uses one associated plug type, type G. Plug type G is the plug that has two flat parallel pins and a grounding pin. Tanzania operates on a 230V supply voltage and 50Hz.





8.0 SECURITY

Arusha is a very quiet and well-secured city. However, delegates should take sensible precautions to protect themselves and their belongings. Where possible, avoid carrying all your important documents, huge sums of money, passport and other valuables in the same bag.

Keep valuables in a secure place, and a good recommendation is only to carry enough cash for your immediate requirements and

only one credit or bank card. Keep your belongings under your supervision.

NB: All types of `carrier/grocery plastic bags used for commercial and household packaging have been banned in Tanzania. Please ensure you do not bring them into Tanzania nor purchase them while in Tanzania as there are heavy fines in place. Examples of household plastic bags are disposable, grocery, carrier, sealable, zip locks (except to carry toiletries), packaging, and any kind of consumer plastic bags. [More details](#)



CONTACT PERSONS

NO	Name and Surname	Contact Details
1.	General Enquiries (PALU) - HOZA, Madiwa	Mobile : +255 685 078 794 Email: mhoza@lawyersofafrica.org
2.	Logistics (PALU) - CHIJARIRA, Evelyn	Mobile : +255 789 188 027 Email : echijarira@lawyersofafrica.org
3	Logistics (PALU) – JOSEPH, PraiseGod	Mobile : +255 714 968 323 Email : pjoseph@lawyersofafrica.org



**Pan African
Lawyers Union**



Sponsors



For More information:
Tel: +255 685 078 794
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Visit <https://lawyersofafrica.org/>